



Children's Services Caseworker

We have an exciting opportunity for a children's specialist to work with families in our residential community and provide child-centered case management services.

Our services to children are provided through our 'Rainbow Room' morning preschool program open Monday through Friday, which is available to children staying in our emergency shelter and transitional housing programs. This program's activities are geared to the specific needs of children who have been exposed to domestic violence or other trauma. Children attending the program are typically aged 2 to 5, although this can vary.

Outside of the pre-school program, the caseworker will provide family-focused comprehensive case management services including parent education and support, referrals, liaising with school districts, safety planning and peer counseling. The successful candidate will be experienced, comfortable and confident in their own ability to make independent decisions and respond appropriately to manage crisis situations that our clients might experience.

This position works 9.30am to 6.30pm, Monday through Friday. Some flexibility for occasional weekend or evening work is required, to attend and provide services at community events and celebrations.

The successful candidate will have previous experience working with children, a solid understanding of the issues faced by children who have witnessed domestic violence, and a trauma-informed, non-judgmental approach to working with children and families.

Information management is vital to maintaining excellence in our service delivery, and our caseworkers keep up to date, accurate documentation of client contact and activity that occurs while they are working.

Primary Duties and Essential Functions:

Children's Services

- Implement developmentally appropriate children's curriculum and services, designed to meet the needs of children exposed to abusive environments
- Lead on the preparation and implementation of activities for children's programs
- Schedule, coordinate and supervise the efforts of volunteers
- Be available to parents and staff for questions on parenting and child development
- Maintain statistical information including attendance/roster records, curriculum content and volunteers' timesheets
- Prepare incident reports as needed and follow up appropriately
- Maintain a nurturing, healthy, clean, and consistent environment for children
- Daily room preparation and light clean-up at the end of sessions
- Mandated reporter responsibilities

Domestic Violence Casework

- Address client needs providing necessary intervention including crisis intervention and peer counseling
- Maintain a caseload and provide case management services for ES and TH residents.

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- Provide ongoing individual support to clients at the shelter and within the community, facilitating support groups and community meetings as assigned.
- Conduct locker and unit checks for safety
- Accompany / transport clients as required
- Develop and maintain information of existing community resources
- Keep accurate, up-to-date, confidential, and timely documentation of client contact and activity
- Provide support and training to staff and volunteers
- Make community presentations on Intervention Program Services
- Attend procedural updates meetings and training

Required qualifications for this position:

- Twelve Early Child Education units: including units in child development, child, family and community, and curriculum
- Knowledge of child developmental stages
- Minimum 2 years' experience working with children ages 2 to 5
- Current CPR / First Aid Certification.
- Awareness of issues and problems affecting children exposed to DV or similar trauma
- Competency in crisis management, safety planning, danger assessment
- Competency in case management.
- Experience providing social services
- Ability to demonstrate cultural competency
- Ability to demonstrate active listening skills
- Ability to prioritize clients' needs in crisis situations
- Strong oral and written communication skills
- Experience using problem-solving techniques and conflict resolution skills
- Ability to serve clients from a trauma-informed perspective, and in an empathetic manner, while maintaining appropriate boundaries

We consider the following as basic requirements for employment with us:

- Proficiency in computer skills, especially using Outlook, Word, Excel, and customized databases
- Commitment to maintain shelter-site confidentiality
- Understanding of the Agency's mission and ability to maintain appropriate boundaries with clients in all circumstances
- Ability to work with people from diverse backgrounds
- Reliable vehicle, valid California driver's license, clean driving record, and proof of insurance (MVR will be run prior to hire and periodically thereafter)

Employment with STAND! is contingent upon clear fingerprint, criminal history check, clear MVR, and successfully completing U.S. Department of Justice Form I9. Continued employment is contingent upon successful completion of the Agency's mission-related required training. Having a Bachelors' Degree and / or bilingual Spanish/English skills are preferred qualifications for this position. Continued employment is contingent upon successful completion of the Agency's mission-related required training.

We offer:

- The opportunity to make a difference in the lives of children and their families
- Hourly rate - \$25.00 or \$26.25 for fluent bilingual Spanish/English skills (preferred, not required).
- Eligible for our generous benefits package, which, for regular full time employees includes: medical, dental, vision,

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life and AD&D insurance, voluntary acupuncture and chiropractic insurance, 403(B) plan (limited employer match after one year's service); and to earn vacation, sick leave and holiday pay.

To apply:

Apply by emailing a cover letter, resume and the names of three supervisory references to: resume@standffov.org. Please put "Children's Services Caseworker" in the subject line of your email, and confirm your availability in your cover letter.

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