



## *Housing Liaison*

We are currently seeking a full-time Liaison for a new community housing partnership. The Liaison will provide services aimed at securing stable housing for individuals experiencing DV, including STAND!'s own clients. The successful candidate will provide case management, advocacy, and referral services, and facilitate support groups. Our case management services also include peer counseling, danger assessments, and safety planning.

The Liaison will also be responsible for building and maintaining collaboration in the new partnership, will represent STAND! at a variety of meetings and events, and will provide training and education to partner agency staff with the goal of supporting and build the capacity of those partners to serve domestic violence survivors.

Since the Liaison will spend some of their time working outside of STAND!'s facilities, the successful candidate will have experience working independently with minimum supervision and be comfortable and confident in their own ability to make decisions about how best to serve clients who are in a crisis. They will be able to demonstrate an ability to build and maintain collaborative relationships with social service partners while exhibiting a strong commitment to STAND!'s philosophy and values.

Information management is an important part of the work of this position, and the Liaison will maintain appropriate program record information for communication, evaluation, and reporting purposes.

### **Primary Duties and Essential Functions:**

1. Develop, build and maintain effective working relationships with partnering agencies.
2. Build partnering agency's capacity to provide trauma-informed services, appropriate to the needs of DV survivors.
3. Assist in the development of policies, procedures and protocols relating to the partnering agency's services for DV survivors.
4. Provide education and training on DV, its intersection with housing stability, and STAND!'s services.
5. Provide technical assistance, troubleshooting and case consultation to partner staff when needed.
6. Provide in-person services to partnering agency clients experiencing DV including case management that integrates housing goals and supports the client to achieve those goals.
7. Conduct housing readiness assessments and make recommendations for programs based on assessment and clients' needs.
8. Facilitate support groups for victims of DV.
9. Maintain appropriate program record information for evaluation and reporting purposes
10. Attend STAND staff meetings and appropriate meetings within the partnering agencies.
11. Represent STAND services to the partnering agency community in a variety of settings including, partnering agency meetings, County inter-departmental meetings, case consultation meetings, etc.
12. Work as a team with staff in all STAND departments providing direct services to clients to ensure that STAND services are delivered using methods that are accessible to partnering agencies' participants

### **Secondary Duties:**

1. Conduct community outreach regarding domestic violence and STAND's services
2. Participate in planning and development of department activities, goals and objectives.
3. Other duties as assigned

## **COVID-19**

We have developed a robust COVID-specific Illness Prevention Plan **and recently mandated that all onsite employees be fully vaccinated against COVID** or have a (limited) exemption approved by STAND!.

### **Required qualifications:**

1. 3-5 years' experience working in the Domestic Violence field, providing direct services.
2. Knowledge of the dynamics of domestic violence, effective domestic violence intervention strategies, including experience working in DV support groups, how to access STAND services, available domestic violence resources and case consultation to the partnering agency staff and the partnering agency clients
3. Knowledge of community resources in Contra Costa County and/or other state/national resources for victims and their children.
4. Ability to work independently off-site, as well as part of a team
5. Previous human service experience
6. Demonstrated ability to build and maintain collaborative relationships with social service partners
7. Demonstrated experience in counseling & crisis intervention
8. Demonstrated cultural competence with diverse client populations
9. Demonstrated public speaking & written communication skills
10. Some flexibility with work schedule required, especially for facilitating evening groups or meetings
11. Proficiency in computer skills, especially using Outlook, Word, Excel and customized databases
12. Commitment to maintain shelter-site confidentiality
13. Understanding of the Agency's mission and ability to maintain appropriate boundaries with clients in all circumstances
14. Reliable vehicle, valid California driver's license, clean driving record, and proof of insurance (MVR will be run prior to hire and periodically thereafter)
15. Employment contingent upon clear fingerprint and criminal history record
16. Employment contingent upon successful completion of U.S. Department of Justice Form I-9
17. Continued employment contingent upon successful completion of the agency's mission-related required training

### **Preferred Qualifications**

- B.A. degree in social work, counseling, human services, or related field
- Bilingual Spanish/English skills.

### **STAND! offers:**

- The opportunity to make a difference in the lives of our clients
- A learning environment including access to training, and annual learning stipend.
- Hourly rate of \$25.85 or \$27.15 for fluent bilingual Spanish/English skills.
- Eligible for our generous benefits package including medical, dental, vision, life/AD&D insurance, voluntary acupuncture/chiropractic, 403(B) plan (matched after one year); and to accrue vacation, sick leave and holiday pay.

### **To apply:**

**Current STAND! employees** who are interested and meet the minimum requirements should apply by emailing a **cover letter, resume, and completed Internal Transfer/Promotion form** to: [resume@standffov.org](mailto:resume@standffov.org) by **5pm Monday August 8.**

**External applicants** should email their cover letter, resume and the names of three supervisory references to [resume@standffov.org](mailto:resume@standffov.org) Please put "DVLH" in the subject line of your email.

**STAND! For Families Free of Violence is an Equal Opportunity Employer committed to staff diversity. We welcome qualified persons of all backgrounds to apply.**  
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